



# TOPSHAM PUBLIC LIBRARY

*a community center for all ages*

## cloudLibrary NewsStand Logon Process

These are step-by-step instructions for how to create an account and logon to our new cloudLibrary NewsStand app. Instructions for users of the web version are in section 2.

### Section 1: App

1. Download the cloudLibrary NewsStand app from your device's app store and open it.
2. You will be presented with this screen. Tap on **New User? Register Here.**

CL NewsStand™  
BY BIBLIOMAGS

Welcome to cloudLibrary NewsStand. If this is your first logging in please click the New user button below and create your account. If you already have an account, please enter your email address and password.

Login

Email

Password

Login

Forgot Password?

New user? **register here.**

3. You will then be presented with a registration screen. Fill in the fields, accept the terms, tap **Next.**

Full Name

Email

Confirm Email

Password

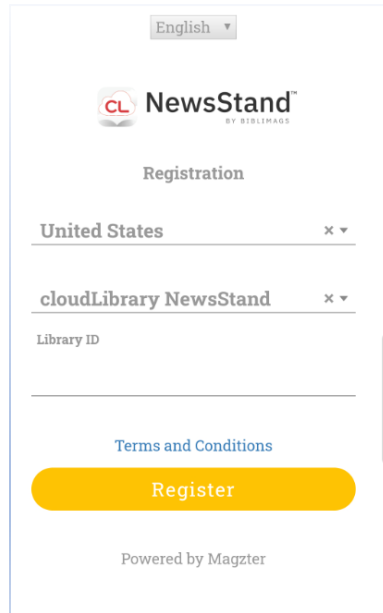
Confirm Password

Would you like to receive our weekly selection of magazines and articles as well as library info by email ?

[Terms and Conditions](#)

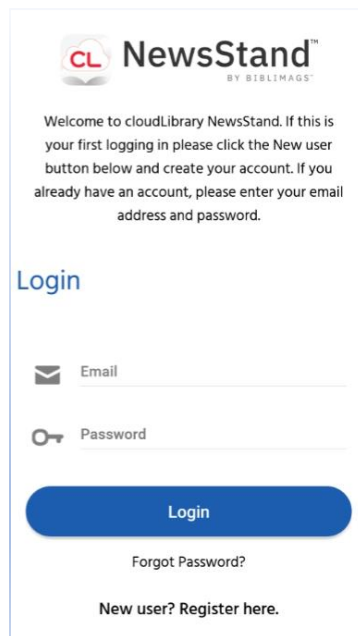
Next

4. Choose your country and library from the drop-down menus, then tap on **Register**. The prompt to input your library card number will then appear. Fill it in and tap **Register** again.



The registration screen features a language selector at the top set to "English". Below the "NewsStand BY BIBLIOMAGS" logo, the word "Registration" is centered. Two drop-down menus are present: the first is set to "United States" and the second to "cloudLibrary NewsStand". A "Library ID" input field is located below the second menu. A blue link for "Terms and Conditions" is positioned above a prominent yellow "Register" button. At the bottom, it states "Powered by Magzter".

5. When the login screen appears, input your email address and newly created password. You will then be taken to your library's cloudLibrary Newsstand home page.

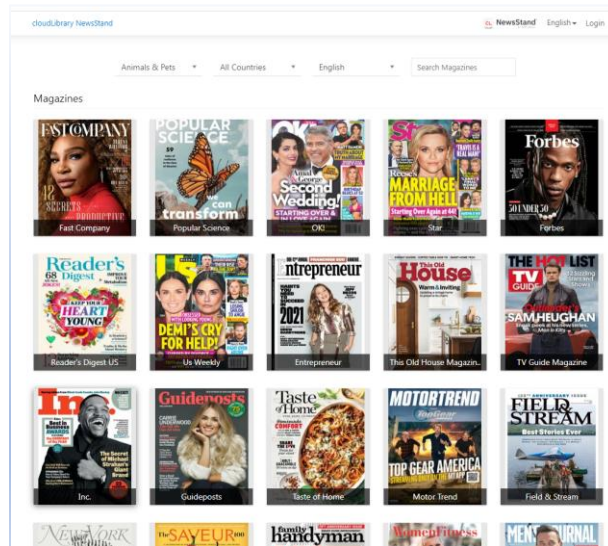


The login screen displays the "NewsStand BY BIBLIOMAGS" logo at the top. A welcome message reads: "Welcome to cloudLibrary NewsStand. If this is your first logging in please click the New user button below and create your account. If you already have an account, please enter your email address and password." Below this, the word "Login" is displayed in blue. There are two input fields: "Email" with an envelope icon and "Password" with a key icon. A blue "Login" button is centered below the fields. Underneath the button are links for "Forgot Password?" and "New user? Register here."

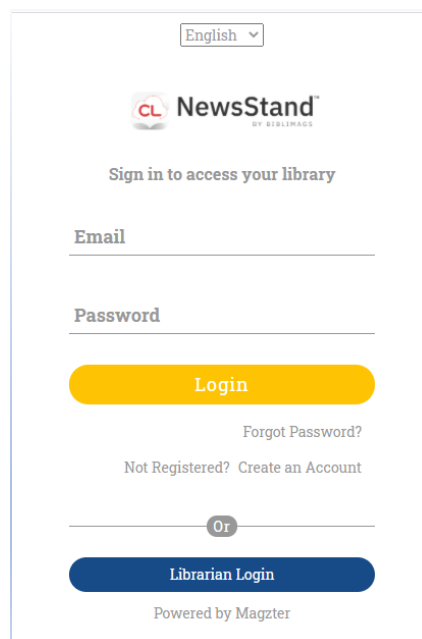
## Section 2: Web service

You can also register an account using the web patron (Kindle Fire users will have to use this method for the time being). Please note that if you have already registered via the mobile app, you will not need to register again and can simply log in with your email address and password.

1. Point your browser to <https://cloudlibrary.magzter.com> and click on **Login** in the upper right-hand corner.



2. You will be presented with the screen below. Tap on **Not Registered? Create an Account**.

A screenshot of the NewsStand login page. The page features the NewsStand logo at the top, followed by the text 'Sign in to access your library'. Below this are input fields for 'Email' and 'Password'. A prominent yellow 'Login' button is centered below the password field. Underneath the 'Login' button are links for 'Forgot Password?' and 'Not Registered? Create an Account'. A horizontal line with 'OR' in the center separates the main login section from a blue 'Librarian Login' button. At the bottom of the page, it says 'Powered by Magzter'.

3. On the registration screen, fill in the fields, accept the terms and tap **Next**.

The registration screen for NewsStand features the following elements: a language dropdown set to 'English', the NewsStand logo, the title 'Registration', and five input fields for 'Full Name', 'Email', 'Confirm Email', 'Password', and 'Confirm Password'. Below these fields is a checkbox for receiving weekly newsletters, a link for 'Terms and Conditions', and a yellow 'Next' button.

4. Choose your country and library from the drop-down menus, then tap on **Register**. The prompt to input your library card number will then appear. Fill it in and tap **Register** again.

This registration screen includes a language dropdown set to 'English', the NewsStand logo, the title 'Registration', and two dropdown menus for selecting 'United States' and 'cloudLibrary NewsStand'. Below these are a 'Library ID' input field, a 'Terms and Conditions' link, a yellow 'Register' button, and the text 'Powered by Magzter'.

5. You will then be taken back to the logon screen. Fill in your email address and newly created password.

The login screen for NewsStand features the following elements: the NewsStand logo, the text 'Sign in to access your library', and input fields for 'Email' and 'Password'. It includes a yellow 'Login' button, a 'Forgot Password?' link, a 'Not Registered? Create an Account' link, an 'Or' separator, a blue 'Librarian Login' button, and the text 'Powered by Magzter'.

Success! You will then be taken to your library's cloudLibrary NewsStand home page.

### **Other NewsStand Tips:**

You can favorite a magazine by tapping on the star in the right-hand corner of the details screen.

Bookmarks are placed by tapping in the middle of the page and tapping on the ribbon icon in the upper right-hand corner.

In the smaller page view below (accessed by tapping the middle of the page), if you see a eyeglasses icon, you can tap that for ezRead mode (images and text only).

To update your password, tap on **Settings** in the bottom ribbon menu, then tap **Account**, then tap **Change Password**. An email will be sent to your email inbox with a link to set a new password.

Logging out -- Tap on **Settings** in the bottom ribbon menu, then tap **Account**, then tap **Logout**.